

Minutes

Board of Mayor and Aldermen

City of Portland, Tennessee

June 5, 2023

- A. Call to Order** - Mayor Callis called the meeting to order at 5:22 P.M. at Portland City Hall.
- B. Prayer/Pledge** –Mayor Chief Sam Thornton offered the Invocation and the Pledge of Allegiance.
- C. Roll Call - Present:**
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| Alderwoman Penny Barnes | Also Present: |
| Alderman Mike Hall | Assistant City Recorder Tracy Kizer |
| Alderwoman LaToya Holcomb | Finance Director, City Recorder Rachel Slusser |
| Alderman Drew Jennings | City Attorney John R. Bradley |
| Alderwoman Megann Thompson | |
| Alderman Brian Woodall | |
| Mayor Mike Callis | |
- Absent:**
- Vice Mayor Jody McDowell
- D. Approval of Minutes from May 15, 2023, Council Meeting.** Motion was made by Alderwoman Thompson, seconded by Alderman Jennings to approve the minutes as presented. **Voice vote indicated approval.**
- E. Approval of Agenda.** Motion was made by Alderman Jennings to add Ordinance 23-24 in the Planning section of the agenda, second by Alderman Woodall. **Voice vote indicated approval of the amended agenda.**
- F. Communications from Council Members** – Alderman Woodall made mention that the American Legion Post 75 will have a flag retirement ceremony on Flag Day, June 14th at 7:45 p.m. that is open to the public.
- G. Presentation of Recognitions -**
1. Erin Birch presented to the Committee information about their “Alice” program.
 2. Carlton Cobb presented Certificates of Appreciation to Public Works employees that assisted in the March natural disaster clean up over the last two months.
- H. Public Recognition –**
1. Leona Rose from Old Westmoreland Road asked to speak on an item not on the agenda. Alderman Hall made motion to suspend rules of order, Alderwoman Holcomb second. Voice vote indicated approval. Ms. Rose spoke about speeding traffic on Old Westmoreland Road and brought a request for speed bumps signed by residents on Old Westmoreland Road.
- I. Public Hearing –**
1. **Ordinance No. 23-23** – An Ordinance of the City of Portland, Tennessee, amending Budget Ordinance No. 22-40 for the fiscal year Beginning July 1, 2022, and ending June 30, 2023. - **No one spoke for or against.**
 2. **Ordinance No. 23-25** - An Ordinance of the City of Portland, Tennessee adopting the Annual Budget and Tax rate for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024. - **No one spoke for or against.**

3. **Ordinance No. 23-24** - An Ordinance to amend the City of Portland, Tennessee Zoning Map by rezoning 30.85 acres at (780, 782, 784 College Street) (map 034, parcels 072.07,072.09,072.10) from RS-40 (Residential) & R-15 (Residential) to Plan Unit Development District (Residential PUD w/ base zone R-15 Residential) with a Preliminary Master Development Plan for Ruby Springs. - **No one spoke for or against.**

J. Mayor's Report –

1. Mayor noted that Music on Main will be kicking off Thursday at 6:30 p.m. and there will be events happening at Temple Theater.

K. Community Development – Alderwoman Megann Thompson – Alderwoman Thompson reported that the May 23rd kick-off for Portland Planning was a success and other meetings will be scheduled later. Information can be found on Facebook or preservingportland.org. **No items**

L. Finance – Alderwoman Penny Barnes

1. **Ordinance No. 23-23 - Second Reading** - An Ordinance of the City of Portland, Tennessee, amending Budget Ordinance No. 22-40 for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023. Motion by Alderwoman Barnes to amend ordinance with changes submitted from Rachel Slusser, seconded by Alderman Woodall. **Voice vote indicated majority approval with Alderman Hall abstaining from vote.**
2. **Ordinance No. 23-25 – Second Reading** – An Ordinance of the City of Portland, Tennessee adopting the Annual Budget and Tax Rate for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024. Motion by Alderwoman Barnes to approve, second by Alderwoman Holcomb. Rachel Slusser discussed changes in the document that included Robertson County tax rate not being set at this time. Alderwoman Barnes made a motion to amend the Ordinance based on Ms. Slusser's presented changes, Alderwoman Thompson second the motion. **Voice vote indicated approval of the amendment, followed by voice vote approval of amended resolution.**
3. **Ordinance No. 23-26 – Second Reading** – An Ordinance amending the Fund Balance Policy for the City of Portland. Motion to approve by Alderwoman Barnes, second by Alderman Jennings. **Voice vote indicated approval.**
4. **Resolution No. 23-56** - A Resolution to assign certain fund balance amounts for future expenditures. Motion made by Alderwoman Barnes, second by Alderwoman Thompson. After discussion, motion to amend by adding effective July 1, 2023, made by Alderwoman Barnes, second by Alderwoman Holcomb. **Voice vote indicated approval of the amendment, followed by voice vote approval of amended resolution.**
5. **Resolution No. 23-61-** A Resolution to approve the write-off of outstanding Utility Customers' Accounts for fiscal year 2023. Motion to approve by Alderwoman Barnes, second by Alderwoman Thompson. **Voice vote indicated approval.**

M. Fire Department – Chief Sam Thornton gave update on the house fire from earlier this week. Two people were saved from the second floor. **No other items**
Financed by: General Fund

N. Human Resources – Alderwoman Penny Barnes