

Minutes

**Board of Mayor and Aldermen**

City of Portland, Tennessee

April 3, 2023

**A. Call to Order** - Mayor Callis called the meeting to order at 5:07 P.M.

**B. Prayer/Pledge** –Mayor Mike Callis offered the Invocation and the Pledge of Allegiance.

**C. Roll Call -**

**Present:**

Alderwoman Penny Barnes  
Alderwoman LaToya Holcomb  
Vice Mayor Jody McDowell  
Alderwoman Megann Thompson  
Alderman Brian Woodall  
Mayor Mike Callis

**Also Present:**

City Attorney John R. Bradley  
Finance Director, City Recorder Rachel Slusser  
Assistant City Recorder Tracy Kizer

**Absent**

Alderman Mike Hall  
Alderman Drew Jennings

**D. Approval of Minutes from March 20, 2023, Council Meeting.** Motion was made by Vice Mayor McDowell, seconded by Alderwoman Thompson to approve the minutes as presented. **Voice vote indicated approval.**

**E. Approval of Agenda** Mayor requested motion be made to add Ordinance 23-17 for 825B College Street under Planning & Code and the removal of item 4, Ordinance 23-15, under Utilities. A motion was made by Alderman Woodall to amend Agenda as stated by Mayor, seconded by Alderwoman Holcomb to approve amended agenda. **Voice vote indicated approval of the amended agenda.**

**F. Communications from Council Members** – Alderman Woodall recognized the Parks Department for a successful Easter Egg hunt. There were several in attendance and children enjoyed the candy and playing on the structures.

**G. Public Recognition –**

1. James Chaney – Airport Road – Mr. Chaney spoke about Ordinance 23-11. Mr. Chaney has concerns about the additional traffic and the cost of the purchase of property.

**H. Public Hearing –**

1. **Ordinance 23-08** – An Ordinance to amend the City of Portland, Tennessee zoning map by rezoning unaddressed corner of WT Hardison Street and Gibson Street, Sumner County tax map 200, Group D, parcel 008.00 from R-15 (low density residential to R-10 (low density residential).

**No one spoke for or against.**

**I. Mayor's Report** – Mayor gave update on the TDEC grant and stated there will need to be discussion about funding the City portion, should the grant be awarded.

**J. Community Development** – Alderwoman Megann Thompson – **No items**

**K. Finance – Alderwoman Penny Barnes – No items**

**L. Fire Department – Vice Mayor Jody McDowell – No items**

*Financed by: General Fund*

**M. Human Resources – Alderwoman Penny Barnes – No items**

**N. Legislative – Mayor Mike Callis**

1. **Resolution No. 23-42** – Resolution for the City of Portland to enter into an agreement with Municipal technical advisory service to codify and revise the Municipal Code of ordinances for the City of Portland. Motion by Alderman Woodall, seconded by Alderwoman Barnes. **Voice vote indicated approval.**

**O. Municipal Airport – Alderman Mike Hall - No items**

*Financed by: Special Revenue Fund*

**P. Parks & Recreation – Alderman Brian Woodall**

*Financed by: General Fund / Special Revenue Fund – Golf Course*

1. **Ordinance 23-07 – Second Reading** - An ordinance to enter into an agreement with ATIS Golf Land Water for planning and design services for Dogwood Hills Golf course irrigation system. Motion by Alderman Woodall; second by Alderwoman Barnes. **Voice vote indicated approval.**

**Q. Police Department – Alderman Drew Jennings - No items**

*Financed by: General Fund*

**R. Planning & Codes – Alderwoman Megann Thompson**

*Financed by: General Fund*

1. **Ordinance 23-08 – Second Reading** - An ordinance to amend the City of Portland, Tennessee zoning map by rezoning unaddressed corner of WT Hardison Street and Gibson Street, Sumner County Tax Map 200, Group D, Parcel 008.00 from R-15 (low density residential to R-10 (low density residential). Motion by Alderwoman Thompson, seconded by Alderwoman Holcomb. Alderman Woodall questioned City Planner Nate Heisler, if there was anything ensuring the building would be built above a certain level for water drainage. Mr. Heisler advised it can be made a critical lot after the re-zone and before the building permit. **Voice vote indicated approval.**
2. **Ordinance 23-13 –First Reading** - An ordinance to amend the City of Portland, Tennessee zoning map by rezoning 825A College Street, (Sumner County Tax Map 034, Parcel 056.01) from RS-40 (low density residential) to RM-1 (High density residential). Motion to discuss by Alderwoman Thompson, Second by Alderwoman Barnes. Discussion or Planning & Zoning meeting discussion. Motion made by Alderwoman Thompson to send back to Planning & Zoning with instructions that Council is looking for PUDs for multi-family zoning; seconded by Alderman McDowell. **Voice vote approved to send back to Planning & Zoning with instructions that Council is looking for PUDs for multi-family zoning.**
3. **Ordinance 23-17 –First Reading** - An ordinance to amend the City of Portland, Tennessee zoning map by rezoning 825B College Street, (Sumner County Tax Map 034, Parcel 056.01) from RS-40 (low density residential) to RM-1 (High density residential). Motion to defer back to Planning by Alderwoman Thompson, seconded by Alderwoman Holcomb. **Voice vote approved to send back to Planning & Zoning with instructions that Council is looking for PUDs for multi-family zoning.**