



Board of Mayor and Aldermen

City Council Meeting
Portland City Hall
100 South Russell Street
Portland, TN 37148
November 6, 2023
6:00 PM

- A. Call To Order
- B. Prayer And Pledge
- C. Roll Call
- D. Approval Of Minutes

Documents:

[MINUTES 10-16-23.PDF](#)

- E. Approval Of Agenda
- F. Public Recognition
History Museum Update

G. Public Comment Period

In accordance with Tennessee Public Chapter No. 300, public comments are allowed when those comments are germane to actionable agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure **opposing viewpoints are fairly represented**. Individuals wishing to comment on an actionable agenda item must sign up before the start of the meeting and are allotted 5 minutes to speak.

H. Communications From Council Members

- I. Department Reports

Documents:

[FINANCE SEPTEMBER MONTHLY REPORT 2023.PDF](#)
[FIRE SEPTEMBER 2023 MONTHLY REPORT.PDF](#)
[HUMAN RESOURCES MONTHLY REPORT SEPTEMBER 2023.PDF](#)
[PARKS SEPTEMBER 2023 MONTHLY REPORT.PDF](#)
[POLICE MONTHLY REPORT SEPTEMBER 2023.PDF](#)
[PUBLIC WORKS MONTHL REPORT SEPTEMBER 2023.PDF](#)

J. Mayor's Report

K. Community Development

Alderwoman Megann Thompson

1. Resolution No. 23-95

A Resolution authorizing an agreement with Sumner County in support of the submission of a Broadband Ready Grant application.

Documents:

[RES 23-95 - SUPPORT SUMNER COUNTY BRC GRANT 2023.PDF](#)

L. Finance

Alderwoman Penny Barnes

M. Fire Department

Vice Mayor Jody McDowell; Financed by: General Fund

N. Human Resources

Alderwoman Penny Barnes

1. Ordinance No. 23-58

An Ordinance repealing and replacing Ordinance No. 19-67 Personnel Policy for The City of Portland, Tn.

Documents:

[ORD 23-58 FOR FIRE DEPT. COMP. TIME, HOLIDAY PAY AND DELETION OF VOL. FIREFIGHTER PAY.PDF](#)

O. Legislative

Mayor Mike Callis

1. Resolution No. 23-94

Resolution No. 23-94 - A Resolution to Appoint One Member to the Portland Housing Authority Board.

Documents:

[RES 23-94 APPOINT PHA 23 - JOE EVERETTE.PDF](#)

2. Ordinance 23-59 - First Reading

Ordinance No. 23-59 - First Reading - An Ordinance to amend Title 9 of the Portland Municipal Code by repealing and replacing Chapter 10, a provision for Mobile Food Vendors.

Documents:

[ORD 23-59 AMEND TITLE 9 CHAPTER 10 - MOBILE VENDING FOOD](#)

[TRUCK.PDF](#)

P. Municipal Airport

Alderman Mike Hall; Financed by: Special Revenue Fund

Q. Parks & Recreation

Alderman Brian Woodall; Financed by: General Fund/Special Revenue Fund - Golf Course

1. Discussion - New Benches

R. Planning & Codes

Alderwoman Megann Thompson; Financed by: General Fund

1. Ordinance 23-60 - First Reading

Ordinance No. 23-60 - First Reading - An Ordinance to amend title 20 of the Portland Municipal Code, by repealing and replacing chapter 2, impact fees, to revise the impact fee schedule for Parks, Police, and Fire.

Documents:

[ORD 23-60 IMPACT FEE FOR PARKS, POLICE AND FIRE.PDF](#)

S. Police Department

Alderman Drew Jennings; Financed by: General Fund

T. Public Works

Alderwoman LaToya Holcomb; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater

1. Ordinance 23-55 - Second Reading

Ordinance No. 23-55 - First Reading - An Ordinance to enter into an agreement with Jetton Property Group and the City of Portland to construct a 50x80x22 salt building.

Documents:

[ORD 23-55 SALT SHED CONTRACT WITH JETTON PROPERTIES.PDF](#)

2. Ordinance 23-56 - Second Reading

Ordinance No. 23-56 - First Reading - An Ordinance to enter an agreement with Campbell Partners to construct a concrete wall and concrete floor for a 50x80x22 salt building.

Documents:

[ORD 23-56 CONCRETE FLOOR FOR SALT SHED WITH CAMPBELL.PDF](#)

3. Ordinance 23-66 - First Reading

Ordinance No. 23-66 - First Reading - An Ordinance to authorize new collection fee rates for Sanitation Service in the City of Portland.

Documents:

[ORD 23-66 SANITATION RATE INC.PDF](#)

U. Utility Infrastructure

Alderman Brian Woodall; Financed by; Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

1. Ordinance 23-57 - Second Reading

Ordinance No. 23-57 - Second Reading - An Ordinance to enter an agreement with EnSafe, Inc. for the underground storage tank closure project at the Water Treatment Plant.

Documents:

[ORD 23-57 ORD FOR ENSAFE INC FOR THE UNDERGROUND STORAGE TANK CLOSURE.PDF](#)

2. Ordinance No. 23-61 - First Reading

Ordinance No. 23-61 - First Reading - An Ordinance requiring all existing fire lines within the City of Portland water distribution system to be metered by January 31, 2025.

Documents:

[ORD 23-61 REQUIRE FIRE LINE METERING.PDF](#)
[ORD 23-61 A2 - FIRE SERVICE METER.PDF](#)
[ORD 23-61 A3 - FIRE SERVICE METER.PDF](#)
[ORD 23-61 A4- ORD 21-59 FIRE LINE BILLING STRUTURE FOR ALL DECIATED FIRE LINES.PDF](#)
[ORD 23-61 A1 - FIRELINE TESTING.PDF](#)

3. Ordinance 23-62 - First Reading

Ordinance No. 23-62 - First Reading - An Ordinance to authorize the Mayor to enter into a developer's agreement with Anita West Eade for upsizing the existing four (4) inch waterline along Highway 259 to a six (6) inch, located at 2098 Highway 259, tax map 013, parcels 24.00, 24.01, 24.02, and 24.03 in Portland, Tennessee.

Documents:

[ORD 23-62 - DEVELOPER AGREEMENT FOR EADE HWY 259 WATERLINE.PDF](#)

4. Ordinance No. 23-63 - First Reading

Ordinance No. 23-63 - First Reading - An Ordinance to authorize the Mayor to enter into a developer's agreement with Kristen South for upsizing the existing four (4) inch waterline along South Church St to a six (6) inch and extending the waterline west along Oak St, then north to connect to the existing six (6) inch along West Main St, located at 1005 West Main St, tax map 016c, group a, parcels 16.00, 17.00,

18.00, 19.00, and 20.00 in Portland, Tennessee

Documents:

[ORD 23-63 - DEVELOPER AGREEMENT FOR KRISTEN SOUTH.PDF](#)

5. Ordinance No. 23-64 - First Reading

Ordinance No. 23-64 - First Reading - An Ordinance to authorize the Mayor to enter into a developer's agreement with Lesa G. Fleming of Fleming Acres (Graves n Leath Rd) for upsizing the existing 4-inch waterline along Highway 259 to a 6-inch and the existing 2-inch waterline along North Leath Road to a 6-inch, located at 0 North Leath Road, tax map 014, parcels 35.02 in Portland, Tennessee.

Documents:

[ORD 23-64 - DEVELOPER AGREEMENT FOR FLEMING ACRES - GRAVES N LEATH RD.PDF](#)

6. Resolution No. 23-96

Resolution No. 23-96 - A Resolution to approve change order #2 in the increase amount of \$31,437.34 for the contract with Cumberland Valley Constructors, Inc for the Wastewater Treatment Plant expansion.

Documents:

[RES 23-96 - CHANGE ORDER NO 2 WWTP.PDF](#)
[RES 23-96 A1 CHANGE ORDER NO 2 CVC EXECUTED.PDF](#)

7. Resolution No. 23-97

Resolution No. 23-97 - A Resolution to authorize the City of Portland to allow seventy-five additional sewer taps for the City of Mitchellville for the John McCloud and Brandon West development on Main Street.

Documents:

[RES 23-97 MITCHELLVILLE SEWER TAPS.PDF](#)
[RES 23-97 A1 MITCHELLVILLE SEWER TAP REQUEST 9-8-23.PDF](#)

8. Resolution No. 23-98

Resolution No. 23-98 - A Resolution authorizing the approval of water improvements for twenty (20) water taps for Steven Graves, located on Billy Brown Rd, tax map 041, parcel 016.00 in Portland, Tennessee in the Oak Grove moratorium zone.

Documents:

[RES 23-98 TAPS APPROVAL - STEVE GRAVES.PDF](#)
[RES 23-98 A1 BSPAV000636 BILLY BROWN RD - MAP 41 PARCEL 16.PDF](#)
[RES 23-98 A2 BSPAV000636REV1 BILLY BROWN RD - MAP 41 PARCEL 16.PDF](#)

9. Resolution No. 23-99

Resolution No. 23-99 - A Resolution authorizing the release of a water tap for 3420 Highway 259 to connect to the City of Portland's water distribution system due to the hardship of a failing well system in the Oak Grove moratorium zone.

Documents:

[RES 23-99 WATER TAP - 3420 HWY 259.PDF](#)

10. Resolution No. 23-100

Resolution No. 23-100 - A Resolution approving a natural gas tap from the City of Portland that will be placed at the right of way for 150 B Trivett Drive which will then be a customer owned gas service line due to the terrain of the property.

Documents:

[RES 23-100 TO ALLOW A GAS SERVICE FOR 150 B TRIVETT DR.PDF](#)

[RES 23-100 A1 - 150-B TRIVETT DR GAS DENIAL LETTER.PDF](#)

[RES 23-100 A2 - SCREENSHOT 2023-10-13 123613.PNG](#)

V. Adjournment