



Board of Mayor and Aldermen  
City Council Meeting  
Portland City Hall  
100 South Russell Street  
Portland, TN 37148  
October 16, 2023  
5:00 PM

- A. Call To Order
- B. Prayer And Pledge
- C. Roll Call
- D. Approval Of Minutes

Documents:

[MINUTES 10-2-23.PDF](#)

- E. Approval Of Agenda

- F. Public Comment Period

In accordance with Tennessee Public Chapter No. 300, public comments are allowed when those comments are germane to actionable agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure opposing viewpoints are fairly represented. Individuals wishing to comment on an actionable agenda item must sign up before the start of the meeting and are allotted 5 minutes to speak.

- G. Communications From Council Members

- H. Mayor's Report

- I. Community Development  
*Alderman Megann Thompson*

- J. Finance  
Alderman Penny Barnes

- K. Fire Department  
Vice Mayor Jody McDowell; Financed by: General Fund

- L. Human Resources

Alderwoman Penny Barnes

M. Legislative

Mayor Mike Callis

N. Municipal Airport

Alderman Mike Hall; Financed by: Special Revenue Fund

1. Ordinance No. 23-49 - Second Reading

An Ordinance approving a contract between the Portland Airport Authority and the State of Tennessee Department of Transportation Aeronautics Division for maintenance costs for the fiscal year 7-1-2023 through 6-30-2024.

Documents:

[ORD 23-49 - AIRPORT MAINTENANCE\\_ STATE OF TN FOR 2024.PDF](#)  
[ORD 23-49 ATTACHMENT - AIRPORT MAINT CONTRACT.PDF](#)

O. Parks & Recreation

Alderman Brian Woodall; Financed by: General Fund/Special Revenue Fund - Golf Course

P. Planning & Codes

Alderwoman Megann Thompson; Financed by: General Fund

1. Ordinance No. 23-54- First Reading

An Ordinance to amend Article IV of the Combined Zoning Ordinance No. 387 of the City of Portland to specify requirements for Residential Accessory Buildings and/or structures to include side-yard carports.

Documents:

[ORDINANCE 23 54 ZONING AMENDMENT CARPORT.PDF](#)

2. Discussion - PUD Regulations

Q. Police Department

Alderman Drew Jennings; Financed by: General Fund

1. Resolution No. 23-92

A Resolution by the City of Portland, Tennessee to declare certain property owned by the City to become surplus.

Documents:

[RES 23-92 FOR PD SURPLUS VEHICLES.PDF](#)

R. Public Works

*Alderwoman LaToya Holcomb; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater*

1. Ordinance 23-55 - First Reading

An Ordinance to enter into an agreement with Jetton Property Group and the City of Portland to construct a 50x80x22 salt building.

Documents:

[ORD 23-55 SALT SHED CONTRACT WITH JETTON PROPERTIES.PDF](#)

2. Ordinance 23-56 - First Reading

An Ordinance to enter an agreement with Campbell Partners to construct a concrete wall and concrete floor for a 50x80x22 salt building.

Documents:

[ORD 23-56 CONCRETE FLOOR FOR SALT SHED WITH CAMPBELL.PDF](#)

S. Utility Infrastructure

Alderman Brian Woodall; Financed by; Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

1. Ordinance No. 23-51 - Second Reading

An Ordinance to amend Ordinance 22-58, the contract agreement between the City of Portland and the Tennessee Department of Transportation (TDOT), for the relocation of gas utilities within the proposed State Industrial Access Project Commodore (Dorman products).

Documents:

[ORD 23-51 - GAS - TO AMEND ORD 22-58 TDOT SIA \(GAS\) COMMODORE.PDF](#)  
[ORD 23-51 A1 - GAS CU9244 SUP 1 PACKET.PDF](#)

2. Ordinance No. 23-52 - Second Reading

An Ordinance to amend Ordinance 22-59, the contract agreement between the City of Portland and the Tennessee Department of Transportation (TDOT), for the relocation of sewer utilities within the Proposed State Industrial Access Project Commodore (Dorman products).

Documents:

[ORD 23-52 - SEWER - TO AMEND ORD 22-59 TDOT SIA \(SEWER\).PDF](#)  
[ORD 23-52 A1 - SEWER CU9243 SUP 1 PACKET.PDF](#)

3. Ordinance No. 23-53 - Second Reading

An Ordinance to amend ordinance 22-60, the contract agreement between the city of Portland and the Tennessee department of transportation (TDOT), for the relocation of water utilities within the proposed state industrial access project commodore (Dorman products).

Documents:

[ORD 23-53 WATER - TO AMEND ORD 22-60 TDOT SIA \(WATER\).PDF](#)

4. Ordinance No 23-57– First Reading  
An Ordinance to enter an agreement with Ensafé, Inc. for the underground storage tank closure project at the Water Treatment Plant.

Documents:

[ORDINANCE 23-57 ORD FOR ENSAFE INC FOR THE UNDERGROUND STORAGE TANK CLOSURE.PDF](#)  
[ATTACHMENT ESTIMATE OF QUANTITIES AND BID FROM ENSAFE.PDF](#)

5. Resolution 23-93  
A Resolution authorizing L & W Properties GP to pay-in-lieu of installing approximately 1,100 linear feet of 12-inch water main for the entire length of their road frontage from West Market St to Sandya Avenue, along Hwy 52W.

Documents:

[RESOLUTION 23-93 L W PROPERTY TO PAY-IN-LIEU OF INSTALLATION OF WATER MAIN ALONG HWY 52 W.PDF](#)  
[ATTACHMENT LW PROPERTIES - PAY IN LIEU OF CALCULATOR.PDF](#)

6. Discussion  
Mitchellville sewer tap request.

Documents:

[ATTACHMENT DISCUSSION ON MITCHELLVILLE SEWER TAP REQUEST 9.8.23.PDF](#)

7. Discussion  
Fire line meters and fire line.

Documents:

[ATTACHMENT FIRELINE TESTING.PDF](#)  
[ATTACHMENT- CONTROLLING WATER LOSS.PDF](#)

T. Discussion - Ad Hoc Committee

U. Adjournment