



Board of Mayor and Aldermen

City Council Meeting
Portland City Hall
100 South Russell Street
Portland, TN 37148
August 21, 2023
5:00 PM

- A. Call To Order
- B. Prayer And Pledge
- C. Roll Call
- D. Approval Of Minutes
- E. Approval Of Agenda
- F. Presentation Of Recognitions
 - 1. Fire Department
 - 2. Industrial Development Board Retiring Members
 - 3. Declaration Of "Constitution Week"
 - 4. Declaration Of "Holiday Festival" In Sumner County

G. Communications From Council Members

H. Public Comment Period

In accordance with Tennessee Public Chapter No. 300, public comments are allowed when those comments are germane to actionable agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure **opposing viewpoints are fairly represented**. Individuals wishing to comment on an actionable agenda item must sign up before the start of the meeting and are allotted 5 minutes to speak.

I. Department Reports

Documents:

[BUILDING AND CODES JULY 2023 MONTHLY REPORT.PDF](#)
[CITY RECORDER JULY 2023 MONTHLY REPORT.PDF](#)
[COMMUNITY DEVELOPMENT NEWSLETTER JULY 2023.PDF](#)
[FINANCE JUNE MONTHLY REPORT 2023.PDF](#)

FIRE MONTHLY REPORT JULY 2023.PDF
HUMAN RESOURCES JULY MONTHLY REPORT.PDF
PARKS JULY 2023 MONTHLY REPORTS.PDF
POLICE MONTHLY REPORT JULY 2023.PDF
PUBLIC WORKS COUNCIL REPORT - AUG. 21,2023 MEETING.PDF
UTILITIES REPORTS JULY 2023.PDF

J. Mayor's Report

K. Community Development

Alderwoman Megann Thompson

L. Finance

Alderwoman Penny Barnes

1. Ordinance No. 23-46 - First Reading

An Ordinance amending Chapter 5, Sections 5-501 to 5-529, of the Municipal Code, Purchasing Policy.

Documents:

[ORD 23-46 AMEND CHAPTER 5-SECTION 5-501 PURCHASING POLICY 2023.PDF](#)

M. Fire Department

Vice Mayor Jody McDowell; Financed by: General Fund

1. Discussion - Fire Codes

2. Discussion - Building Codes

N. Human Resources

Alderwoman Penny Barnes

O. Legislative

Mayor Mike Callis

P. Municipal Airport

Alderman Mike Hall; Financed by: Special Revenue Fund

1. Resolution No. 23-84

A Resolution approving the re-appointments of four members to the Portland Airport Authority.

Documents:

[RES 23-84- AIRPORT AUTHORITY- APPOINTMENTS DOUG - GRAVIS- ROBERT-KEN.PDF](#)

Q. Parks & Recreation

Alderman Brian Woodall; Financed by: General Fund/Special Revenue Fund - Golf Course

1. Discussion Of Grant

R. Police Department

Alderman Drew Jennings; Financed by: General Fund

S. Planning & Codes

Alderwoman Megann Thompson; Financed by: General Fund

1. Ordinance No. 23-40 - Second Reading

An Ordinance to amend Article IV of the Combined Zoning Ordinance No. 387 of the City of Portland to specify minimum residential driveway widths, standards for maximum residential driveway widths, and drainage pipe material.

Documents:

[ORD 23-40 AMEND DRIVEWAY WIDTH AND PIPE MATERIAL.PDF](#)

T. Public Works

Alderwoman LaToya Holcomb; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater

U. Utility Infrastructure

Alderman Brian Woodall; Financed by: Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

1. Ordinance No. 23-41 - Second Reading

An Ordinance to rescind and replace in its entirety Ordinance 22-16, authorizing the mayor to enter into a developer's agreement with Robert Robinson for upsizing the existing water main along Red River School Road and Highland Road for the 22- lot development, located at 6004 Red River School Road in Portland, Tennessee, with the attached developer's agreement.

Documents:

[ORD 23-41 RESCIND - REPLACE ORD 22-16 RED RIVER SCHOOL RD DEVELOPERS AGREEMENT.PDF](#)

2. Ordinance No. 23-42 - Second Reading

An Ordinance to rescind and replace in its entirety Ordinance 22-73, the developer's agreement with Tri-dash Local Investors, LLC for the water and sewer system improvements for the Parkside Estates Development, located at 112 Old Westmoreland Rd in Portland, Tennessee, with the attached developer's agreement.

Documents:

[ORD 23-42 RESCIND - REPLACE ORD 22-73 ON PARKSIDE ESTATES DEVELOPERS AGREEMENT.PDF](#)

3. Ordinance No. 23-43 - Second Reading

An Ordinance to approve the funding of easements for the American Rescue Plan Act (ARPA) projects: 2021 Masons tank 12-inch connector, Oak Hill water system improvements, and Oak Hill elevated tank improvements.

Documents:

[ORD 23-43 FUNDING OF EASEMENTS FOR ARPA PROJECT.PDF](#)

4. Ordinance No. 23-44 - Second Reading

An Ordinance to authorize the mayor to enter into a developer's agreement with Stevison Ham Company for utility and paving improvements, located at 125 Stevison Ham Rd, tax map 019, parcel 124.00 in Portland, Tennessee.

Documents:

[ORD 23-44 DEVELOPERS AGREEMENT WITH STEVISON HAM CO.PDF](#)

5. Ordinance No. 23-45 - Second Reading

An Ordinance to authorize the mayor to enter into a developer's agreement with Daniel Williams for the water improvements, including the installation of a new 6-inch water main through the development and a new 8-inch water main along Briley Lane from Blue Door Road to Rolling Meadows Avenue, for the Bakers Acres Development, located at 355 Briley Lane, tax map 015, parcel 030.00 in Portland, Tennessee.

Documents:

[ORD 23-45 DEVELOPERS AGREEMENT FOR BAKERS ACRES.PDF](#)

6. Resolution No. 23-85

A Resolution approving design and installation of a 12 inch water line along Highway 52 for the purpose of providing increased fire protection.

Documents:

[RES 23-85 - 12 INCH WATERLINE RESOLUTION HWY52W.PDF](#)

7. Ordinance No. 23-47 - First Reading

An Ordinance to enter an agreement with OHM Advisors to provide engineering services for the City of Portland 2023 Highway 52 Water Main Improvements Project.

Documents:

[ORD 23-47 OHM ADVISORS 2023 HWY 52 WATER MAIN IMPROVEMENTS.PDF](#)
[ORD 23-47 A1 OHM-PROPOSAL_PORTLAND-HWY 52.PDF](#)

8. Resolution No. 23-83

A Resolution detailing procedures for new or increased water capacity request and the issuance of capacity letters.

Documents:

V. Adjournment