



Board of Mayor and Aldermen  
City Council Meeting  
Portland City Hall  
100 South Russell Street  
Portland, TN 37148  
July 10, 2023  
5:00 PM

- A. Call To Order
- B. Prayer And Pledge
- C. Roll Call
- D. Approval Of Minutes

Documents:

[MINUTES FROM JUNE 5 2023.PDF](#)

- E. Approval Of Agenda
- F. Communications From Council Members
- G. Public Comment Period

*In accordance with Tennessee Public Chapter No. 300, public comments are allowed when those comments are germane to actionable agenda items, except where otherwise prohibited; and the number of individuals speaking may be limited to ensure opposing viewpoints are fairly represented. Individuals wishing to comment on an actionable agenda item must sign up before the start of the meeting and are allotted 5 minutes to speak.*

- H. Department Reports

Documents:

[BUILDING AND CODES MAY 2023 MONTHLY REPORT.PDF](#)  
[CITY RECORDER MAY 2023 MONTHLY REPORT.PDF](#)  
[COMMUNITY DEVELOPMENT MAY 2023 1.PDF](#)  
[FINANCE MAY 2023 MONTHLY REPORT.PDF](#)  
[FIRE DEPARTMENT MAY 2023 MONTHLY REPORT.PDF](#)  
[PARKS DEPARTMENT MAY 2023 MONTHLY REPORTS.PDF](#)  
[POLICE MAY 2023 MONTHLY REPORT.PDF](#)  
[PUBLIC WORKS JULY 10, 2023 MONTHLY REPORT.PDF](#)  
[DEPARTMENT OF UTILITIES MAY 2023 WORK REPORTS.PDF](#)

- I. Mayor's Report

J. Community Development  
*Alderwoman Megann Thompson*

K. Finance  
Alderwoman Penny Barnes

1. Ordinance No. 23-37 – First Reading  
An Ordinance of the city of Portland, Tennessee, amending budget ordinance no. 23-25 for the fiscal year beginning July 1, 2023, and ending June 30, 2024.

Documents:

[ORD 23-37 FIRST READ BUDGET AMENDMENT FOR FY23 24.PDF](#)

2. Ordinance No. 23-38 - First Reading  
An Ordinance providing for the levy on all real property, personal property, and ad valorem taxes for the City of Portland, Tennessee for the year 2023.

Documents:

[ORD 23-38 LEVY ON ALL REAL PROPERTY PERSONAL PROPERTY AND AD VALOREM TAXES TAX RATE.PDF](#)

L. Fire Department  
Vice Mayor Jody McDowell; Financed by: General Fund

1. Resolution No. 23-64  
A Resolution in support of the continued joint coverage agreement between Sumner and Robertson County's Emergency Medical Services.

Documents:

[RES 23-64 IN SUPPORT OF JOINT EMS AGREEMENT.PDF](#)  
[RES 23-64 A1 SUMNER AND ROBERTSON JOINT AGREEMENT FOR EMS.PDF](#)

M. Human Resources  
Alderwoman Penny Barnes

1. Ordinance No. 23-36 - First Reading  
An Ordinance to update the Employee Christmas Bonus.

Documents:

[ORD 23-36 EMPLOYEE CHRISTMAS BONUS REVISED 2023.PDF](#)

2. Resolution No. 23-74  
A Resolution to discontinue a period of temporary employment for employees of a political subdivision participating in the Tennessee Consolidated Retirement System in accordance with Title 8 section 34 through 37 of the Tennessee Code Annotated.

Documents:

RES 23-74 TO DISCONTINUE TCRS 6 MONTH TEMPORARY  
EMPLOYMENT.PDF

N. Legislative

Mayor Mike Callis

1. Resolution No. 23-71

A Resolution to Re-Appoint Three (3) New Members To The  
Portland Industrial.

Documents:

[RES 23-71 APPT NEW MEMBERS TO IDB 2023.PDF](#)

O. Municipal Airport

Alderman Mike Hall; Financed by: Special Revenue Fund

1. Ordinance No. 23-28 - Second Reading

An Ordinance approving a contract between The Portland Airport Authority and  
The State of Tennessee Department of Transportation Aeronautics Division for a  
contract to update The Portland Municipal Airport Layout Plan.

Documents:

[ORD 23-28 AIRPORT STATE CONTRACT LAYOUT PLAN UPDATE.PDF](#)

P. Parks & Recreation

Alderman Brian Woodall; Financed by: General Fund/Special Revenue Fund - Golf  
Course

1. Discussion - Swimming Pool

2. Discussion - Second Park Entrance

Documents:

[RICHLAND PARK ROADWAY PAVING COST ESTIMATE 2.PDF](#)  
[RICHLAND PARK ROADWAY PAVING COST ESTIMATE.PDF](#)

Q. Police Department

Alderman Drew Jennings; Financed by: General Fund

1. Resolution No. 23-72

A Resolution to apply for and accept a Violent Crime Intervention Fund (VCIF)  
grant administered through the Department of Homeland Security.

Documents:

[RES 23-72 POLICE GRANT APPLICATION.PDF](#)

R. Planning & Codes

Alderwoman Megann Thompson; Financed by: General Fund

S. Public Works

*Alderwoman LaToya Holcomb; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater*

1. Resolution No. 23-73

A Resolution by the City of Portland, Tennessee to declare certain property owned by the city to become surplus.

Documents:

[RES 23-73 FOR 2020 SURPLUS OF TB8R2 TRACK LOADER.PDF](#)

T. Utility Infrastructure

Alderman Brian Woodall; Financed by; Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

1. Ordinance No. 23-33 - Second Reading

An Ordinance to enter an agreement with **Cumberland Pipeline, LLC** for the 2021 Masons tank 12-inch connector American Rescue Plan (ARP) project.

Documents:

[ORD 23-33 MASONS TANK 12-INCH CONNECTOR ARP PROJECT CUMBERLAND PIPELINE AGREEMENT.PDF](#)

2. Ordinance No. 23-34 - Second Reading

An Ordinance to enter an agreement with **Cumberland Pipeline, LLC** for the Oak Hill Water System Improvements American Rescue Plan (ARP) project.

Documents:

[ORD 23-34 AWARD OAK HILL WATER SYSTEM IMPROVEMENTS ARP PROJECT.PDF](#)

3. Ordinance No. 23-35 - Second Reading

An Ordinance to enter an agreement with **Phoenix Fabricators and Erectors, LLC** for the Oak Hill Elevated Tank Improvements American Rescue Plan (ARP) Project.

Documents:

[ORD 23-35 OAK HILL ELEVATED TANK IMPROVEMENTS ARP PROJECT AGREEMENT PHOENIX FABRICATORS AND ERECTORS.PDF](#)

4. Ordinance 23-29 - Second Reading

An Ordinance authorizing the acceptance of the best bids for the purchase of supplies in The Portland Natural Gas Department effective July 1, 2023, through June 30, 2024.

Documents:

[ORD 23-29 - ORD TO ACCEPT GAS PARTS BID FY 2024.PDF](#)

5. Ordinance No. 23-30 - Second Reading  
An Ordinance authorizing the acceptance of the best bids for the purchase of supplies in The Water Distribution Department for fiscal year 2024.

Documents:

[ORD 23-30 - 2ND READ TO ACCEPT WATER PARTS BIDS FY 2024.PDF](#)

6. Ordinance No. 23-31 - Second Reading  
An Ordinance authorizing an agreement between The City of Portland, Southern Sales, & Straeffer Pump & Supply, Inc. for water/wastewater pump/motor maintenance services and appurtenances.

Documents:

[ORD 23-31 - 2ND READ PUMP MOTOR AGREEMENT FOR FY 2024 SOUTHERN SALES.PDF](#)

7. Ordinance No. 23-32 - Second Reading  
An Ordinance to authorize acceptance of best bids for various chemicals for The City of Portland for fiscal year 2024.

Documents:

[ORD 23-32 - 2ND READ CHEMICAL BID FOR FY 2024.PDF](#)

8. Resolution No. 23-65  
A Resolution to approve change order #1 in the decreased amount of \$610,877 for the contract with Cumberland Pipeline, LLC for the Masons Tank 12-inch connector American Rescue Plan (ARP) project.

Documents:

[RES 23-65 CHANGE ORDER ONE FOR THE MASON TANK CONNECTOR.PDF](#)  
[RES 23-65 A1- MASONS PROPOSED CO1 VALUE BREAKDOWN BY CONTRACTOR\\_6-21-23.PDF](#)  
[RES 23-65 A2 - CHANGE ORDER 1 - MASONS TANK 12-INCH CONNECTOR.PDF](#)

9. Resolution No. 23-66  
A Resolution to approve change order #1 in the decreased amount of \$581,097.50 for the contract with Cumberland Pipeline, LLC for the Oakhill Water System Improvements American Rescue Plan (ARP) project.

Documents:

[RES 23-66 CHANGE ORDER ONE FOR THE OAK HILL WATER SYSTEM IMPROVEMENTS.PDF](#)  
[RES 23-66 A1 - CHANGE ORDER 1 - OAK HILL WATER SYSTEM IMP.PDF](#)

10. Resolution No. 23-67  
A Resolution to approve final adjusting change order #3 in the decreased amount of \$21,374.87 for the 2021 Gravity Sewer Interceptor Project.

Documents:

[RES 23-67 - RESOLUTION FOR FINAL ADJUSTING CHANGE ORDER NO 3 FOR CUMBERLAND PIPE, LLC 2021 GRAVITY SEWER INTERCEPTOR.PDF](#)  
[RES 23-67 A1- SEWER INTERCPECTOR CO NO 3 CUMBERLAND PIPELINE.PDF](#)  
[RES 23-67 A2 - CUMBERLAND PIPELINE REQUEST LETTER.PDF](#)

11. Resolution No. 23-68

A Resolution amending the engineering agreement with Hethcoat & Davis, approved by Ordinance 20-05, for additional construction phase services and construction project observation for the 2021 Gravity Sewer Interceptor Project in the amount of \$20,000.

Documents:

[RES 23-68 AMEND ORD 20-05 HETHCOAT DAVIS.PDF](#)  
[RES 23-68 A1- AMENDMENT LETTER.PDF](#)

12. Resolution No. 23-69

A Resolution authorizing the city to apply for a Tennessee Department of Environment and Conservation (TDEC) Competitive American Rescue Plan Act (ARPA) grant for Resource Protection.

Documents:

[RES 23-69 - APPLY FOR TDEC COMPETITIVE ARPA GRANT FOR RESOURCE PROTECTION.PDF](#)

13. Resolution No. 23-70

A Resolution to authorize the City of Portland to allow ten additional sewer taps for the City of Mitchellville.

Documents:

[RES 23-70 MITCHELLVILLE 10 SEWER TAPS RESOLUTION FINAL JUNE 2023.PDF](#)

14. Discussion - Red River School Rd. Developer's Agreement

Documents:

[DEVELOPERS AGREEMENT-RED RIVER-SIGNED.PDF](#)

15. Discussion - Insurance Claim

U. Adjournment