



Board of Mayor and Aldermen
City Council Meeting
Portland City Hall
100 South Russell Street
Portland, TN 37148
June 5, 2023
5:00 PM

- A. Call To Order
- B. Prayer And Pledge
- C. Roll Call
- D. Approval Of Minutes

Documents:

[MINUTES MAY 15 2023.PDF](#)

- E. Approval Of Agenda
- F. Communications From Council Members
- G. Presentation
 - 1. United Way Of Sumner County
 - 2. Public Works Employee Recognition

H. Public Recognition

Up to five minutes per person and comments must pertain to items that are listed on the meeting agenda.

I. Public Hearings

- 1. AMENDED * Ordinance No. 23-23 * AMENDED
An Ordinance of The City of Portland, Tennessee, amending Budget Ordinance No. 22-40 for the fiscal year Beginning July 1, 2022, and ending June 30, 2023.

Documents:

[AMENDED ORD 23-23 BUDGET AMENDMENT FOR FY 22-23.PDF](#)

- 2. AMENDED * Ordinance No. 23-25
An Ordinance of the City of Portland, Tennessee adopting the Annual Budget and

Tax rate for the Fiscal Year beginning July 1, 2023 and ending June 30, 2024.

Documents:

[AMENDED ORD 23-25 2ND - 2023-24 ANNUAL BUDGET.PDF](#)
[AMENDED ORD 23-25 2ND - A1- 2023 TO 24 ANNUAL BUDGET.PDF](#)

3. Ordinance No. 23-24

An Ordinance to amend the City of Portland, Tennessee Zoning Map by rezoning 30.85 acres at (780, 782, 784 College Street) (map 034, parcels 072.07,072.09,072.10) from RS-40 (Residential) & R-15 (Residential) to Plan Unit Development District (Residential PUD w/ base zone R-15 Residential) with a Preliminary Master Development Plan for Ruby Springs.

Documents:

[ORD 23-24 -2ND READING REZONE PUD RUBY SPRINGS 780 782 784 COLLEGE ST.PDF](#)

J. Mayor's Report

K. Community Development

Alderwoman Megann Thompson

L. Finance

Alderwoman Penny Barnes

1. AMENDED * Ordinance No. 23-23 - Second Reading * AMENDED

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[AMENDED ORD 23-25 2ND - A1- 2023 TO 24 ANNUAL BUDGET.PDF](#)

3. Ordinance No. 23-26 - Second Reading

An Ordinance amending the Fund Balance Policy for the City of Portland.

Documents:

[ORD 23-26 2ND READ CITY OF PORTLAND FUND BALANCE POLICY FOR 2023.PDF](#)

4. Resolution No. 23-56

A Resolution to assign certain Fund Balance amounts for future expenditures.

Documents:

[RES 23-56 FUND BALANCE CARRYOVER.PDF](#)

5. Resolution No. 23-61

A Resolution to approve the write-off of outstanding Utility Customers' Accounts for fiscal year 2023.

Documents:

[RES 23-61 UTILITY CUSTOMER WRITE OFFS.PDF](#)

M. Fire Department

Vice Mayor Jody McDowell; Financed by: General Fund

N. Human Resources

Alderwoman Penny Barnes

1. Resolution No. 23-63

A Resolution to approve a ten percent increase in the city contribution portion of employee health insurance plans.

Documents:

[RES 23-63 EMPLOYEE HEALTH INSURANCE INCREASE - 70-80.PDF](#)

O. Legislative

Mayor Mike Callis

P. Municipal Airport

Alderman Mike Hall; Financed by: Special Revenue Fund

1. Ordinance No. 23-28 – First Reading

An Ordinance approving a contract between The Portland Airport Authority and The State of Tennessee Department of Transportation Aeronautics Division for a contract to update The Portland Municipal Airport Layout Plan.

Documents:

[ORD 23-28 AIRPORT STATE CONTRACT LAYOUT PLAN UPDATE.PDF](#)

Q. Parks & Recreation

Alderman Brian Woodall; Financed by: General Fund/Special Revenue Fund - Golf Course

1. Resolution No. 23-60

A Resolution authorizing two change orders in the net amount of \$11,000.00 for a contract with Brown and Son Company for HVAC replacement at Richland Gym.

Documents:

[RES 23-60 CHANGE ORDER WITH BROWN AND SON PARKS GYM.PDF](#)
[RES 23-60 A1 CHANGE ORDER WITH BROWN AND SON PARKS GYM.PDF](#)

R. Planning & Codes

Alderswoman Megann Thompson; Financed by: General Fund

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Documents:

[ORD 23-24 -2ND READING REZONE PUD RUBY SPRINGS 780 782 784 COLLEGE ST.PDF](#)
[ORD 23-24 ATTACH RUBY SPRINGS PUD- STAFF REPORT.PDF](#)

S. Police Department

Alderman Drew Jennings; Financed by: General Fund

T. Public Works

Alderswoman LaToya Holcomb; Financed by: General Fund - Streets, City Mechanic / Special Revenue Fund - Sanitation, Stormwater

1. Resolution No. 23-62

A Resolution to adopt the paving and sealing priorities for the 2023 Summer and Fall seasons with funds that are allocated in the Fiscal Year 2022-23 and Fiscal Year 2023-24 budgets.

Documents:

[RES 23-62 PAVING LIST SUMMER AND FALL 2023.PDF](#)

U. Utility Infrastructure

Alderman Brian Woodall; Financed by; Enterprise Fund - Water Distribution, Water Plant, Wastewater Collections, Wastewater Plant, Natural Gas Distribution, GIS, Engineering

1. Ordinance No. 23-27 - Second Reading

An Ordinance to enter an agreement with Bratton & Associates to provide Professional Land Acquisition Services for the City of Portland Oak Hill water system improvements and 2021 Mason Tank 12-inch connector for water system improvements.

Documents:

[ORD 23-27 2ND REVISED AGREEMENT WITH BRATTON ASSOCIATES FOR OAK HILL AND MASON TANK.PDF](#)

ORD 23-27-01A - REVISED FINAL PROPOSAL FOR BRATTON ASSOCIATES
- MASONS OAK HILL WL LAND ACQUISTION.PDF

2. Ordinance No. 23-33 - First Reading

An Ordinance to enter an agreement with Cumberland Pipeline, LLC for the 2021 Masons tank 12-inch connector American Rescue Plan (ARP) project.

Documents:

ORD 23-33 MASONS TANK 12-INCH CONNECTOR ARP PROJECT
CUMBERLAND PIPELINE AGREEMENT.PDF
ORD 23-33 A1 CERTIFIED BID TAB MASONS TANK 12-INCH
CONNECTOR.PDF
ORD 23-33 A2 - RECOMMENDATION OF AWARD PORTLAND MASONS
TANK 12-INCH CONNECTOR.PDF

3. Ordinance No. 23-34 – First Reading

An Ordinance to enter an agreement with Cumberland Pipeline, LLC for the Oak Hill Water System Improvements American Rescue Plan (ARP) project.

Documents:

ORD 23-34 OAK HILL WATER SYSTEM IMPROVEMENTS ARP PROJECT
AGREEMENT CUMBERLAND PIPELINE.PDF
ORD 23-34 A1 - CERTIFIED BID TAB PORTLAND OAK HILL WATER
SYSTEM IMP.PDF
ORD 23-34 A2 - RECOMMENDATION OF AWARD PORTLAND OAK HILL
WATER SYSTEM IMP.PDF

4. Ordinance No. 23-35 – First Reading

An Ordinance to enter an agreement with Phoenix Fabricators and Erectors, LLC for the Oak Hill Elevated Tank Improvements American Rescue Plan (ARP) Project.

Documents:

ORD 23-35 OAK HILL ELEVATED TANK IMPROVEMENTS ARP PROJECT
AGREEMENT PHOENIX FABRICATORS AND ERECTORS.PDF
ORD 23-35 A1 - CERTIFIED BID TAB PORTLAND OAK HILL ELEVATED
TANK IMP.PDF
ORD 23-35 A2 - RECOMMENDATION OF AWARD PORTLAND OAK HILL
ELEVATED TANK IMP.PDF

5. Ordinance No. 23-29 – First Reading

An Ordinance authorizing the acceptance of the best bids for the purchase of supplies in The Portland Natural Gas Department effective July 1, 2023, through June 30, 2024.

Documents:

ORD 23-29 - ORD TO ACCEPT GAS PARTS BID FY 2024.PDF
ORD 23-29 1A - TRI-STATE METER GAS PARTS BID.PDF
ORD 23-29 2A - CONSOLIDATED PIPE GAS PARTS BID.PDF

6. Ordinance No. 23-30 - First Reading

An Ordinance authorizing the acceptance of the best bids for the purchase of supplies in The Water Distribution Department for fiscal year 2024.

Documents:

[ORD 23-30 - ORD TO ACCEPT WATER PARTS BIDS FY 2024.PDF](#)
[ORD 23-30 1A - G AND C SUPPLY WATER PARTS BID FY 2024.PDF](#)
[ORD 23-30 2A - HAYES PIPE WATER PARTS BID FY 2024.PDF](#)
[ORD 23-30 3A - SOUTHERN PIPE AND SUPPLY WATER PARTS BID FY 2024.PDF](#)
[ORD 23-30 4A - CITCO WATER PARTS BID FY 2024.PDF](#)

7. Ordinance No. 23-31 – First Reading

An Ordinance authorizing an agreement between The City of Portland, Southern Sales, & Straeffer Pump & Supply, Inc. for water/wastewater pump/motor maintenance services and appurtenances.

Documents:

[ORD 23-31 - ORD PUMP MOTOR AGREEMENT FOR FY 2024 SOUTHERN SALES.PDF](#)
[ORD 23-31 1A - BAR ENVIRONMENTAL FY 2024.PDF](#)
[ORD 23-31 2A - SOUTHERN SALES TENCARVA MACHINERY FY 2024.PDF](#)
[ORD 23-31 3A - STRAEFFER PUMP AND SUPPLY FY 2024.PDF](#)

8. Ordinance No. 23-32 – First Reading

An Ordinance to authorize acceptance of best bids for various chemicals for The City of Portland for fiscal year 2024.

Documents:

[ORD 23-32 - ORD CHEMICAL BID FOR FY 2024.PDF](#)
[ORD 23-32 1A - CHEMICAL BIDS WORKSHEET.PDF](#)

9. Resolution No. 23-57

A Resolution authorizing the purchase of a compact Takeuchi Excavator TB335R Excavator from Parman Tractor & Equipment state contract SWC 225.

Documents:

[RES 23-57 - RESOLUTION FOR MINI EXCAVATOR.PDF](#)

10. Resolution No. 23-58

A Resolution authorizing The City of Portland to apply for a collaborative Tennessee Department of Environment and Conservation (TDEC) Competitive American Rescue Plan Act (ARPA) Grant for Regional Water Improvements.

Documents:

[RES 23-58 - RESOLUTION TO APPLY FOR TDEC COMPETITIVE GRANT.PDF](#)

11. Resolution No. 23-59

A Resolution authorizing The City of Portland to enact a Critical Infrastructure Cyber Security Policy.

Documents:

[RES 23-59 UTILITY CYBER SECURITY POLICY.PDF](#)

12. Discussion - Water/Sewer Capacity

Documents:

[UTILITIES DISCUSSION A1 PORTLAND MORATORIUM RELIEF AREAS.PDF](#)
[UTILITIES DISCUSSION A 2 OAKGROVE WATER ZONES_USERS 21.PDF](#)

V. Adjournment